



## BC Road Builders & Heavy Construction Association

### COVID-19 STRATEGY

In response to the rapidly changing COVID-19 pandemic, Industry has developed best practice strategies and contingency plans to protect the health and safety of our workers. We continue to monitor and adjust these strategies and plans in response to the rapidly changing environment to protect the integrity of, and fulfill, our HMA contracts as we navigate this uncharted territory. As we continue to conduct business, we remain focused on the continued safety and well-being of our workers and all road users.

### VISION

**BC Road Builders & Heavy Construction Association** is the recognized advocate for investment in core infrastructure and a balanced safe transportation system that create economic growth, strong communities and a sustainable environment.

### MISSION

We communicate strong, clear industry positions and expectations to governments and stakeholders.

We continue to advance the diversity of our workforce, the prosperity of their families and the communities they live in.

We promote innovative, sustainable and best value solutions.

We provide training, safety awareness, fellowship, ethical leadership and a strong voice for our members.

### BC ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION

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BC Chamber  
of Commerce

### BEST PRACTICES IN THE WORKPLACE:

#### PERSONAL CONDUCT:

- Avoid contact with sick people, self-isolate as necessary,
- Stay home if you are ill or symptomatic, and call your Supervisor,
- Utilize BC COVID-19 Symptom Self-Assessment Tool <https://covid19.thrive.health/>
- Practice social distancing (keep a distance of at least 2 arms-length (approx. 2 metres) from others

#### Essential hygiene practices:

- STOP shaking hands.
- Wash your hands frequently, with soap and water for 20 seconds and upon entry and exit to common areas.
- Cover your mouth and nose when coughing or sneezing with your elbow not your hand.
- Avoid touching your face, eyes, nose or mouth.
- When arriving at work, do not congregate in the lunchroom. Remain in your vehicle until your shift begins and your foreman contacts you verbally, by email, text, or phone call. All daily work instructions for the road crews will be communicated while maintaining social distancing.
- Breaks and meals are to be taken in isolation, or when working with another member of the crew, meet outside remaining 6 feet or more away from one another.
- When travelling to a worksite, please only have one person per vehicle, if possible.
- As part of your pre-trip and post-trip, sanitize your vehicle by wiping down the steering wheel, radios, seat belt, gear shift, and door latches.



- Wear gloves as much as possible and take them with you at the end of your shift.
- Do NOT share PPE.

#### **Home Environment:**

- Consider potential exposures and remain vigilant on monitoring your family for symptom (i.e. children at daycare, grocery stores, senior care homes etc.)
- If you or someone at home is showing symptoms avoid the hospital and call **8-1-1** or utilize the BC COVID-19 Self-Assessment Tool <https://covid19.thrive.health/>
- Be considerate of those with compromised immune systems and the elderly – visit via phone.

#### **CLEANING PROTOCOLS:**

- **Frequent cleaning of all assembly and common areas to include the following:**
  - All door handles inside and out,
  - All light switches, taps, cupboards,
  - Coffee pots, refrigerators, water dispenser and other appliances you may have
  - Office equipment (including computers, tablets, printer/scanner etc.),
  - Tabletops/desks/counters,
  - Bathroom taps, flush handle, door handles and light switches.

#### **ASSEMBLY ROOM/COMMON AREA PROTOCOL:**

- Use your own pen and coffee mug, bring your own utensils and dishes,
- Do not share food, utensils or dishes,
- Limit number of people in the assembly room to maintain at least 2 metres of social distancing
  - Please note: Timecards and paperwork can be completed rotationally, in shifts
- Employees to remain in vehicles or outdoors for crew deployment assignments whenever possible,
- Shared tools and equipment must be cleaned/disinfected after each use,
- Breaks to be taken at personal workstation or workplace as applicable
- Limit visitor and supplier access to Yards and Offices



## **INDUSTRY STRATEGIES AND CONTINGENCY PLANNING:**

As Employers and Industry, we remain focused on safeguarding the health and promoting the safety of our employees, their families, our stakeholders, and our local communities. We continue to closely monitor the Center for Disease Control and Prevention, Health Canada and the World Health Organization to remain current and responsive to rapidly changing conditions. We regularly update and educate our employees on the latest strategies and protocols to protect their health and safety in the workplace, their communities and at home.

## **EDUCATION AND COMMUNICATION:**

- Increase awareness about COVID-19, educate and implement safe work practices and procedures to protect worker health and safety in the workplace.
- Update employees regularly on current conditions and strategies.
- Immediately isolate an employee from others should COVID-19 symptoms develop and send them home:
  - Symptoms include coughing, fever, sore throat, and difficulty breathing.
- Stay current and responsive to local stakeholder and community concerns and conditions.
- Update social media platforms regularly with ongoing works and emerging events.
- Maintain ongoing communication and updates with local District and MoTI staff.

## **LABOUR RESOURCE LEVELS**

- Where possible reduce social contact by:
  - Staggering start times
  - Using email and teleconferencing,
  - Working remotely if possible.
- Continue to work with all agencies to support employees staying home when ill or monitoring symptoms.
- Closely monitor and prepare for increased absenteeism and adjust labour resources/crews as applicable. Consider the following:



- Shifting employees between foreman areas and geographic locations if feasible for multi contract area Employers,
  - Shifting/sharing employees between Service Areas, regardless of Employer, if conditions permit,
  - Offer continued employment/re-employ auxiliary and/or seasonal employees,
  - Notify and update hired equipment and subcontractor availability lists,
  - Engage with First Nations to confirm availability of workers and hired equipment.
- Utilize cross trained personnel to function in key position as required.

### **CONTINGENCY PLAN MANAGEMENT**

- Ensure adequate supplies of PPE, cleaning supplies and disinfectants to address immediate needs.
- Continue to monitor and adjust contingency plans for workforce reductions and supply chain streams.
- Share best practices with all equipment hires and subcontractors to ensure they follow all protocols and directives.

### **TRAVEL**

Industry will be following the guidance of the Government of British Columbia and **all non-essential travel outside of Canada, including to the United States is prohibited.**

- Anyone arriving from outside of Canada must self-isolate and monitor for symptoms for 14 days upon their arrival. It is mandatory that people follow this direction. People arriving from Hubei Province in China, Iran, or Italy are at higher risk of having been exposed to the virus and are asked to take further measures to limit their contact with others.
- Although domestic travel is not restricted yet, it is strongly suggested that all of Industry refrain from all air and non-essential travel.

We will continue monitoring and responding to the COVID-19 pandemic and follow the guidance of national and local governments.

For the most current information visit the following websites:



Government of Canada COVID-19:

<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

BC Centre for Disease Control COVID-19:

[http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-\(novel\)](http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-(novel))

**BE A PART OF THE SOLUTION – TAKE ACTION NOW!**

**We all need to do our bit to be part of the solution  
to stop the rapid spread of COVID-19!**